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https://orangecoastcollege.gdp11.com/Students/Co mbinedLogin.aspx and click on the blue, "I have a code or need Courtesy Access" button.

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Click No (because you do not have a GDP username).

Click the checkbox.

Click Next.

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Click on your class name. CIS 090 for Keyboarding 1. CIS 092 for Keyboarding 2.

Click Next.

Key in the Registration Code you purchased from the Bookstore.

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Click the checkbox to activate your 14-day courtesy license. Then you will have 14 days to purchase.

Click Next.

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Use your personal email address.
Use your real student ID.
Create your username. (<u>Do not use what I filled on the picture</u>.)
Use your personal password (one that you won't forget).
Confirm your personal password.
Write this information on a piece of paper and keep it in a safe place
Or
Use your phone to take a picture of the screen.

Fill in the form to create your account.

Use your real first and last name.

Click Next.

Verify the information is correct.

DO NOT USE THE INFORMATION THAT I FILLED IN ON THE FORM FOR MY STUDENT ACCOUNT. Use your own information.

If the information is correct, click Finish.



Login to begin using GDP.

In the lower left-hand corner of the login screen are blue links for help (if you need it).



Make sure Part 1 along the left side of the screen is selected.

Make sure Lessons button is selected.

You will begin on Part 1 – The Alphabet, Number and Symbol Keys. Read the screen and click Next. **The program knows if you just click Next, Next, Next and do not spend enough time reading the screens.** (Aren't they clever...) You will not get credit for the reading. So be sure to read the screen before clicking Next.

After a few screens, you will begin keying.

Have fun! 🕹