



<p>Week 2 Part 1 begins Monday, April 14.</p>	<p>6. Download folder</p> <p>7. Using ebooks in SAM</p> <p>8. Module 1 in Excel textbook: Creating Worksheet &amp; Chart (required)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> -If you have trouble seeing any of the screens in SAM, you should <a href="#">check the SAM System Requirements again</a>. If you continue to have trouble, contact 800-354-9706.</li> <li><input type="checkbox"/> -Use the <a href="#">Folders page</a> link on Watson’s Website; then click on the CIS 111 link to display folders for downloading.</li> <li><input type="checkbox"/> -Download <u>Module 1 Excel folder</u> from Watson’s Website.</li> <li><input type="checkbox"/> -Unzip the downloaded folder and <a href="#">label</a> it with ‘<i>CRN firstname lastname Module 1</i>’.</li> <li><input type="checkbox"/> -Delete the zipped folder. You won’t need it any longer.</li> <li><input type="checkbox"/> -<a href="#">Accessing the ebook readings in SAM</a></li> <li><input type="checkbox"/> -<a href="#">Login to SAM</a> to download Module 1 textbook project Start File for Module 1 into Excel Module 1 folder.</li> <li><input type="checkbox"/> -Use the SAM downloaded start file to complete the steps you read in Module 1 chapter in the ebook.</li> <li><input type="checkbox"/> -Instructions in book will tell you to save the file as “Frangold Real Estate Budget.xlsx”.</li> <li><input type="checkbox"/> -You must read the chapter to complete the steps for “Frangold...”.</li> <li>OR</li> <li><input type="checkbox"/> -Multitask between watching the YouTube video and using the SAM Start file to complete the project. <a href="https://www.youtube.com/watch?v=gYOcGCzoUWs">https://www.youtube.com/watch?v=gYOcGCzoUWs</a></li> <li><input type="checkbox"/> -Save Frangold Real Estate Budget.xlsx in Excel Module 1 folder.</li> <li><input type="checkbox"/> -Upload completed “Frangold...” project in SAM for grading.</li> <li><input type="checkbox"/> -Look at the “Frangold...” graded report in SAM. NOTE: The video was recorded by another teacher. Use the textbook instructions to fix errors after your project is graded by SAM.</li> <li><input type="checkbox"/> -Fix whatever may be wrong and resubmit in SAM for better score.</li> <li><input type="checkbox"/> -You have 5 tries on projects. Only highest score counts.</li> <li><input type="checkbox"/> -<a href="#">You must read the chapter for instructions or follow the YouTube instructional video</a>. Otherwise you won’t know what to do with the “Frangold...” Start file.</li> <li><input type="checkbox"/> -SAM assignments are graded and saved in SAM.</li> <li><input type="checkbox"/> -Project files are downloaded, completed in Excel, saved in the module folder.</li> <li><input type="checkbox"/> -Completed project files are uploaded back into SAM for grading.</li> <li><input type="checkbox"/> -I will be able to see all SAM assignment grades in SAM, but I want to ‘collect’ your SAM project files in the module folders.</li> </ul>	<p><input type="checkbox"/> SAM textbook project Module 1 due in SAM by Thursday, April 17, midnight.</p>
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<p><b>Week 2 Part 1 begins Monday, April 14.</b></p>	<p><b>9. Turn in folder</b></p> <p><b>10. Read DC Ch 1</b></p> <p><b>11. DC Ch 1 Quiz (Required)</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> -Close all files inside the module folder.</li> <li><input type="checkbox"/> -Close the folder, too.</li> <li><input type="checkbox"/> -Drag your folder to my shared Google Drive.</li> <li><input type="checkbox"/> -Turning in something is better than turning in nothing.</li>   <li><input type="checkbox"/> -Read Chapter 1 in the Discovering Computers ebook: “Today’s Technologies: Computers, Devices, Web”. Ebook is in SAM.</li> <li><input type="checkbox"/> -Complete the quiz for DC Chapter 1, “Today’s Technologies: Computers, Devices, Web”.</li> <li><input type="checkbox"/> -Make sure you have read Chapter 1 before taking the quiz. -You only get one try on quizzes</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <a href="#">Drag Excel Module 1 folder into shared Google Drive by Thursday, April 17, midnight.</a></li>   <li><input type="checkbox"/> DC Chapter 1 reading &amp; QUIZ must be completed by Thursday, April 17, midnight.</li> </ul>
	<p><b>12. Blog &amp; Email</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> -Check <a href="#">Blog</a> several times a week.</li> <li><input type="checkbox"/> -Check personal email several times a week.</li> </ul>	