🟩 **Excel, Access, HTML**   ⬛ Discovering Computers, important info   🟥 **SAM exams, quizzes**   🟦 **Hyperlinks**   🟪 **Due dates**

Date	Topic	✔	Assignments	REAL Due Dates
Week 8 Part 2 begins on Thursday, Oct. 17.	1. **Use weekly checklist**	☐ ☐	-Use checklist to keep track of your completed assignments. -Always do assignments in the order listed below.	☐ **SAM training and project due Tuesday, Oct. 22, by 11:59pm.**
	2. **SAM Training**	☐	**-SAM Training for Excel Module 6**	☐ **Module 6 folder due Tuesday, Oct. 22, by 11:59pm.**
	3. **SAM Project**	☐	**-SAM Module 6 project: Murray Medical**	
	4. **Turn in folder**	☐ ☐ ☐	-Close all files inside the module folder. -Close the folder, too. -Drag your folder to my shared Google Drive.	
	5. **Watch videos**	☐ ☐ ☐	-**Computing Components** -**The Internet of Things - IoT** -**Screen-cleaning Spray**	**Drag Module 6 folder into shared Google Drive**
	6. **DC Ch 6, "Computing Components"**	☐	-Read Chapter 6 in DC – "Inside Computers and Mobile Devices: Exploring the Components".	☐ **Complete DC Ch 6 reading before attempting Quiz 6.**
	7. **SAM DC Quiz Ch 6**	☐	**-Complete the SAM DC Quiz 6 after reading Module 6 in DC.**	
	8. **Regarding MS Access**	☐	-If your version of Office 365 does not have MS Access 2019 software required for CIS 111, login to this class in Canvas to use AppStream for Office 365 software on campus.	☐ **SAM DC Quiz for Ch 6 due Tuesday, Oct. 22, by 11:59pm.**
		☐	-**If you use a Google Chromebook computer, you will need to use** Canvas AppStream for Office 365 software and Windows 10.	
		☐	-If you have the free version of Office 365, it <u>does not</u> have MS Access. You will need to use Canvas AppStream for Office 365 software.	

Instructor reserves the right to make changes as deemed necessary and/or appropriate.