###  CIS 111 Week 13 Part 1 Assignment Schedule

**Excel, Access, HTML Discovering Computers, important info SAM exams, quizzes Hyperlinks Due Dates**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Topic** | **✓** | **Assignments** | **Due Dates** |
| **Week 13** **Part 1****Monday,****Nov. 18.** | **1.**  [**Use weekly checklist**](https://youtu.be/thDtf0ajU2s)**2. SAM Practice Exam****3. SAM Real Exam****4. Watch videos****5. Download folder****6. Access – Module 4 – Creating Reports & Forms****7.** [**Blog**](http://www.blogger.com/) **&** [**Gmail**](http://www.gmail.com/) | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  | **-Use checklist to keep track of your completed assignments.** **-SAM Access Module 3 practice exam****-SAM Access Module 3 REAL exam** * **As you progress through Module 4, these videos will help you understand the concepts and techniques.**

**-**[**Creating Reports, Deleting Fields, Print Preview, Saving, Exporting**](http://www.gcflearnfree.org/access2016/creating-reports/1/) **(use numbers at bottom of information on first page to advance to more videos/information.)*** **-**[**Enforce Referential Integrity**](https://www.youtube.com/watch?v=MtFcBnuoqow)

**-**[**Advanced Report Options, Formatting, Header/Footer, Page Numbering, Add Logo, Themes and Fonts**](http://www.gcflearnfree.org/access2016/advanced-report-options/1/) **(use numbers at bottom of information on first page to advance to more videos/information.)****-Download Access Module 4 from Watson’s Website** [**Folders page**](http://csjava.occ.cccd.edu/~watsonm/E_notebook/Downloading%20the%20E-notebook%20CS111%20.html)**. Unzip & re-label. Save all SAM Access projects in the Access folder.****-Login to SAM and download Project for Textbook Access Module 4 start file. Save into Access Module 4 folder.****-Use the SAM start file to complete the step-by-step instructions for “Vets…” database in Module 4 chapter.** **-There are no videos for Access Module 4. Use textbook instructions to do the project.****-Upload “Vets…” database start file back into SAM for grading. Look at the graded report in SAM and fix errors to re-upload for a better score.****-Delete ‘extra’ files from Module 4 folder (the files not used).****-Check blog and your personal email 3 to 4 times throughout the week.** | [ ]  **SAM Access Module 3 Exam due Thursday, Nov. 21, by 11:59pm.** [ ]  **Access Module 4 folder due Thursday, Nov. 21, by 11:59pm.** [**Drag Module 4 folder into shared Google Drive**](https://drive.google.com/drive/folders/1Ih1awf23JLWa44T6VZJ3yr31BfUhrmq_?usp=sharing) |