### CIS 111 Week 13 Part 1 Assignment Schedule

**Excel, Access, HTML Discovering Computers, important info SAM exams, quizzes Hyperlinks Due Dates**

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| **Date** | **Topic** | **✓** | **Assignments** | **Due Dates** |
| **Week 13**  **Part 1**  **Monday,**  **Nov. 18.** | **1.**  [**Use weekly checklist**](https://youtu.be/thDtf0ajU2s)    **2. SAM Practice Exam**  **3. SAM Real Exam**  **4. Watch videos**  **5. Download folder**  **6. Access – Module 4 – Creating Reports & Forms**  **7.** [**Blog**](http://www.blogger.com/) **&** [**Gmail**](http://www.gmail.com/) |  | **-Use checklist to keep track of your completed assignments.**    **-SAM Access Module 3 practice exam**  **-SAM Access Module 3 REAL exam**   * **As you progress through Module 4, these videos will help you understand the concepts and techniques.**   **-**[**Creating Reports, Deleting Fields, Print Preview, Saving, Exporting**](http://www.gcflearnfree.org/access2016/creating-reports/1/) **(use numbers at bottom of information on first page to advance to more videos/information.)**   * **-**[**Enforce Referential Integrity**](https://www.youtube.com/watch?v=MtFcBnuoqow)   **-**[**Advanced Report Options, Formatting, Header/Footer, Page Numbering, Add Logo, Themes and Fonts**](http://www.gcflearnfree.org/access2016/advanced-report-options/1/) **(use numbers at bottom of information on first page to advance to more videos/information.)**  **-Download Access Module 4 from Watson’s Website** [**Folders page**](http://csjava.occ.cccd.edu/~watsonm/E_notebook/Downloading%20the%20E-notebook%20CS111%20.html)**. Unzip & re-label. Save all SAM Access projects in the Access folder.**  **-Login to SAM and download Project for Textbook Access Module 4 start file. Save into Access Module 4 folder.**  **-Use the SAM start file to complete the step-by-step instructions for “Vets…” database in Module 4 chapter.**  **-There are no videos for Access Module 4. Use textbook instructions to do the project.**  **-Upload “Vets…” database start file back into SAM for grading. Look at the graded report in SAM and fix errors to re-upload for a better score.**  **-Delete ‘extra’ files from Module 4 folder (the files not used).**  **-Check blog and your personal email 3 to 4 times throughout the week.** | **SAM Access Module 3 Exam due Thursday, Nov. 21, by 11:59pm.**  **Access Module 4 folder due Thursday, Nov. 21, by 11:59pm.**  [**Drag Module 4 folder into shared Google Drive**](https://drive.google.com/drive/folders/1Ih1awf23JLWa44T6VZJ3yr31BfUhrmq_?usp=sharing) |